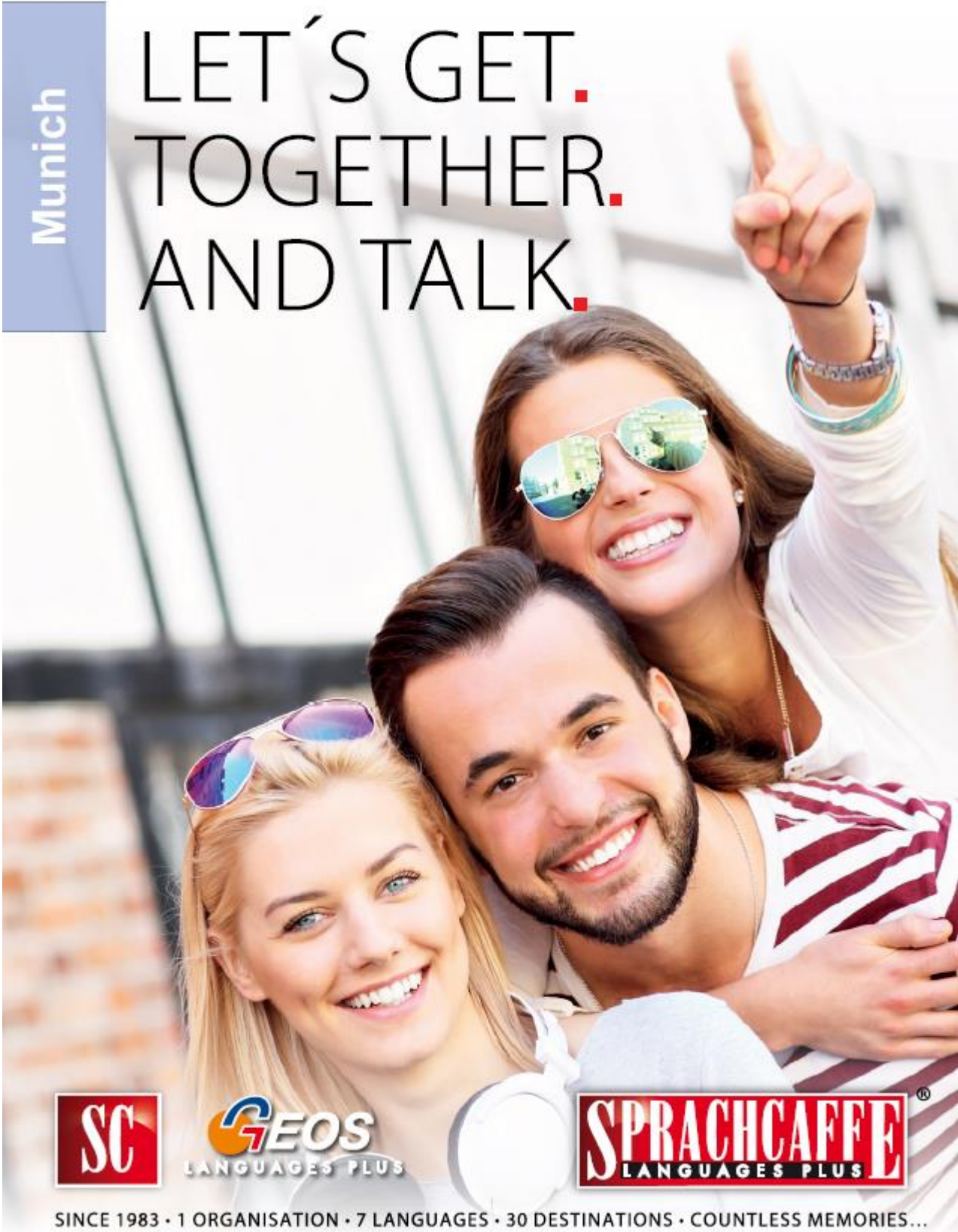


Munich

LET'S GET.
TOGETHER.
AND TALK.



SINCE 1983 • 1 ORGANISATION • 7 LANGUAGES • 30 DESTINATIONS • COUNTLESS MEMORIES...

WELCOME TO SPRACHCAFFE

You are obviously committed not just to having a holiday, but at the same time, also to learning a new language or improving your skills in a language you already know. This is why we would like to send you our warmest congratulations! It is great when people want to make the world a bit smaller for themselves.

"If you talk to a man in a language he understands, that goes to his head. If you talk to him in his own language that goes to his heart." Nelson Mandela

It pleases us even more that you have chosen Sprachcaffe for your language trip. Lively teaching methods, a relaxed and stress-free atmosphere, learning through interaction and chatting (which helps you bond with others) - we have become experts with our 35 year experience in language teaching and with our 30 destinations worldwide.

In the enclosed documents you will find everything you need to know for your trip. **Please do not travel without this information sheet.**

We wish you a great holiday and lots of success

Your Sprachcaffe Team



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Preparing your arrival to Munich

Please make sure to inform Sprachcaffe about your arrival details at least one week prior to your arrival. Please send your arrival details (including your flight number, the airline, the arrival time and your departure airport) to your Sprachcaffe Key account.

Munich International Airport

Munich International Airport is the second largest airport in Germany (after Frankfurt International) and one of the most beautiful airports in Germany. From your arrival gate follow the signs to „Gepäckabholung / Baggage claim“, to collect your luggage. The exit is located right after the baggage claim.

There are different ways to reach the school from the airport:

By car:

You can rent a car at the "Car Rental Center" in Munich Airport Center. Our school is located a 30 minute drive away from the airport. It can be reached via motorway A9.

By bus:

There is a shuttle bus called „Lufthansa Airport Bus“ that runs between the airport and Munich main station on a regular basis. Additional information and bus schedules can be found here: <https://www.airportbus-muenchen.de/en/home/>. The bus terminal is located right outside Munich Airport Center, at a short walking distance from both airport terminals.

By train:

S-Bahn train lines 2 and 8 are leaving from the stops called „Besucherpark“ and „Flughafen / Terminal 1 und 2“ and go straight to Munich main station. From there you can reach our school by tram, as explained below. Please note that you will have to buy an „adult single ticket“ („Einzelfahrkarte Erwachsene“) before you enter the train. Tickets can't be bought inside the trains.

Munich Main Railway Station:

Once you arrive at Munich Main Station, take tram line 27 from nearby „Karlsplatz“ in the direction of „Petuelring“ or tram line 28 in the direction of „Scheidplatz“ and get off at the stop called „Elisabethplatz“. Keep walking north on Nordendstraße and then turn left into Bauerstraße. Our language school is located right at the beginning of the street, right hand side in house number 2.

Transfer

If you have **booked a transfer** from the airport to your accommodation, please note that our colleagues will welcome you at the airport. **Your driver will be waiting for you with Sprachcaffe sign after the exit of the baggage claim area. If you do not spot him immediately, please go to the meeting/info point.**

Make sure that Sprachcaffe is informed about your flight number and the arrival time. Should your transfer be delayed, we apologise in advance and ask for your patience. Our team will have to pick up several other students, and this might result in a slight delay.

Please be aware that Sprachcaffe cannot guarantee the transfer service if we are not informed about the exact arrival details one week prior to the departure.

If you have any problem during your arrival on Sunday or if you will be delayed, please call the following number: 0049 (0) 172 847 6788 (only reachable during arrival days)

We wish you a nice trip to Munich!

Accommodation

It is our aim to provide the best service possible. However, if you have any issue during your stay, please talk directly to the school staff.

Your first address after arrival is stated in your voucher!

Host family

Please travel directly to the family's home. The address is stated on your voucher.

Living together with a host family means living their life style! You will be able to practise what you have learned during the course and you will be able to shed your timidity while communicating with the family. The host family will certainly appreciate a present; by this we mean a small gift. The host family is very open-minded, helpful and welcoming to their guests.

In general, the families will introduce you to their habits on the day of your arrival, such as the handing over of the key or mealtimes. Usually, you share the bathroom with other members of the family and it is not allowed to use the kitchen for cooking. Please make sure that you always leave your room and bathroom in a clean condition and that you do not damage the furniture.

Please take this into consideration and avoid unnecessary noise, especially late in the evening and at night. We appreciate your understanding when asking you not to use the family telephone to call your family at home.

Please inform your host family beforehand if you will not be home for a meal, if you plan to go on a trip for a few days or if you are not staying at home overnight. Otherwise, your family will be worried unnecessarily!

Please note: None of our families allow the students to smoke in their rooms or in the house altogether.

Some host families have separate flats in the same building for the students!

On Sundays in case of an **emergency** - or if you will be delayed - please call 0049 (0) 172 847 6788 (or call your family directly!

The school - Sprachcaffe Languages Plus

On the first day, **school starts at 9:00 am**. All course participants have to do a placement test to determine the language level. We kindly ask you to do the test online at home before you departure. On the first day of school you are informed of your group and the lesson will start immediately.

The school address is:

Sprachcaffe Munich

Bauerstraße 2
 80796 München
 phone: 0049 (0)89 287 02 421

Office hours: 09:00 – 14:00

Emergency number: 0049 (0) 172 847 6788

The Lessons

All our teachers received vocational training, have a lot of experience in teaching and are well chosen by our school staff. The teachers are so-called “native speakers”, which means they teach in their mother tongue. The teachers are your advisers, competent and committed. The topics of the lessons vary. Our course teachers also incorporate current affairs into their lessons by using newspaper articles, which include socio-political topics, theatre or literature reviews. We consider communicating to be a valuable teaching method. It is, however, also necessary to teach grammar and vocabulary!

We will offer the highest quality language course during your stay with us. Our employees and teachers have vast experiences with students, especially with long- term courses preparing for examinations. However, please remember that the teachers cannot be fully responsible for your language acquisition. Only if you participate actively in the lessons and communicate in German in your free time you will truly benefit from your course.

We offer three different types of courses:

Standard course	4 lessons à 45 min
Intensive course	6 lessons à 45 min
Private lessons	2, 4 or 6 lessons per day à 45 min

The course groups are formed by us according to the language level which means that the standard or intensive course participants are in one group each. A student may change into a lower or higher level after consulting the course teacher or following his recommendation. The maximum number of students in one group is 12 persons.

Lessons are not held on the following public holidays in 2018: 25.12.2017 - 05.01.2018, 30.03., 02.04., 01.05., 10.05., 21.05., 31.05., 15.08., 03.10., 01.11., and 25.12.2018 - 04.01.2019. Please note that lessons lost on public holidays, late arrival or early departure will not be replaced.

Generally your time table will look as follows (Mo-Fr):

Standard course:	09:00am - 10:30am & 11:00am – 12:30pm
Intensive course:	09:00am – 10:30am, 11:00am – 12:30pm & 01:00pm – 02:30pm

Please note!

In the unlikely event the school won't be able to create a group course due to not having enough students at the same time/level, smaller group courses or single lessons for a reduced amount will be provided instead: 20 lessons = 12 lessons, 30 lessons = 18 lessons. Under the rare circumstances of being forced to cancel In the unlikely event of cancellation, all fees will be refunded. The minimum number of participants for examination preparation courses is 4 students."

Please note!

Due to organisational matters during summer, lessons might be held in the afternoon.

Language test

Sprachcaffe has introduced a new online placement test. We kindly ask you to do it before you arrive at school. Doing the online exam in advance will allow you to start your lessons straight away.

To access the online test, please go to <http://shop.sprachcaffe.com/onlinetests/>. You can log in using your surname (or email address) and booking number (see our documents for the correct spelling).

The test can be done at any time up to 12:00pm (CET) on Friday before the program begins. Thereafter the test will be switched off and you will no longer be able to access it.

Please do not use a dictionary or any other aids when doing this exam as its purpose is to assess your language ability and place you in an appropriate class. It is better not to answer questions that you do not know, as guessing will affect your score and could result in. An unfitting class allocation.

You have 45 minutes to do the exam from the moment you enter the site. Thereafter, the test will automatically shut down. If you finish before time runs out, you can click 'submit' at the bottom of the test. The test result will be forwarded automatically to Sprachcaffe. You will find out your teacher's name and classroom number on your first day at school.

Please note that you can only access the online test once!

Tips and Highlights in Munich

Munich is the capital of the Free State of Bavaria and the third largest city in Germany. It is of great economic importance both nationally and internationally. Munich Airport, the second largest airport in Germany, is located in the outskirts of the city, around 29 kilometers from the city center.

Munich has a great variety of sights. One of them is the famous Munich cathedral, also known as The Church of Our Lady. Built in the 15th century, the late Gothic building is nowadays attracting a lot of visitors every year. The south tower is almost 100 meters high and open for the public to visit. From its top you have an impressive view over the city.

The castle „Nymphenburg Palace“ is located in Neuhausen-Nymphenburg district. The Baroque palace is over 300 years old and one of the largest and most beautiful castles all over Europe. It is surrounded by 180 hectares of castle grounds, combining formal and landscape gardens and forming one of the most impressive pieces of garden art in Germany. The park also includes several lakes, ponds, fountains and canals, as well as statues, sculptures and some smaller castles.

If you are a fan of movies and TV shows, a trip to Bavaria Filmstadt is an absolute must during your stay in Munich. Not only highlights from many German movies and series are shown here - you can also see original sets and props from famous international movies. You can for example meet Falkor, the dragon from “The Neverending Story”. Also movies like the internationally known German epic war film „Das Boot“ were produced in the Bavarian movie studios.

Another cultural highlight is the German Museum (Deutsches Museum). It is the world's largest museum of science and technology, with approximately 1.5 million visitors every year and currently almost 30,000 exhibited objects from 50 fields of science and technology.

After your cultural program you can go straight to the world famous Munich beerhall “Hofbräuhaus am Platzl” to get some rest and enjoy great Bavarian cuisine and beers. Until 1896 the beerhall also included a brewery, which was moved to other premises due to lack of space. The two-story building offers space for up to 3000 guests. During the summer season there is also a beergarden available that allows you to enjoy your food and beverages outside. Since its first opening in the 16th century, many famous guests such as Wolfgang Amadeus Mozart and Sissi of Austria have visited the beerhall. During World War II the building was destroyed completely and needed to be re-constructed from the ground up.

If you enjoy the peaceful nature and green surroundings, you should pay a visit to the Botanic Gardens, Englischer Garten (English Gardens) or the Olympiapark. The Olympiapark, where the Olympic Summer Games were held in 1972, also includes the Olympic Stadium. Both the park and the stadium are nowadays popular locations for concerts, fairs and exhibitions.

If you have some spare time, the Lake Starnberg is worth a visit, especially during the spring and summertime. The lake is located 25 kilometers southwest of Munich and the fifth largest and second deepest lake in Germany. Today Lake Starnberg is a popular recreation area for the city and, since 1976, one of the wetlands of international importance protected by the Ramsar Convention.

A great destination for a daytrip is the famous Neuschwanstein Castle, which is located about 100 kilometers southwest of Munich. Every year about 1,4 Million visitors from all over the world are visiting this fairytale castle. The royal building is open for the public and enchants its visitors with romantic architecture and pompous apartments.

The city's climate is generally mild and well balanced with warm, occasionally wet, days in summer, when temperatures sometimes reach 30°C (90°F), and chilly winter days, when temperatures range between minus 10°C (14°F) and 10°C (40°F).

Feedback

Before the everyday routine back at home sets in completely we would be very pleased if you could give us your feedback. As a participant you can tell us about your experiences. Just fill out the online form at <http://www.sprachcaffe.com/english/feedback.htm> We always welcome ideas, tips and constructive criticism!

Address: **Sprachcaffe Languages PLUS**
Headquartes Gartenstrasse 6
D – 60594 Frankfurt/Main
Tel.: 069 (0) 6109 120
Fax: 069 (0) 603 1395
Email: info@sprachcaffe.com
www.sprachcaffe.com

We wish you a wonderful stay and a successful language course!

**Your
Sprachcaffe Team**

School location



Checklist before departure

Things you might want to think of when packing your luggage

Important travel items

- Travel guide
- Reading material
- Dictionary
- Cash, credit card
- Phone number of your credit card company, in case you have to block the card
- Vaccination card
- Inform Sprachcaffe about arrival time
- Alarm clock
- Sunglasses

First-aid kit

- Sunscreen
- Any medicine required
- Insect spray
- Medicine for stomach trouble
- Plasters
- After-sun lotion
- Tweezers

Travel documents

- Identity card
- Flight or train ticket
- Student ID
- Sprachcaffe travel documents

Sport/Hobby

- Camera
- Extra film, extra memory card
- Music / radio
- Batteries
- Sports equipment

Insurances

- Travel health insurance
- Luggage insurance
- Insurance card from your car insurance
- Phone number of your car insurance

Checklist for returning home

- Buy souvenirs for friends and relatives at home
- Exchange addresses with people in the course, teachers and host family
- Pick up course participation certificate
- Tidy and clean up the room
- Pack and check the rooms for anything left behind